

## Munford Police Department

REQUEST FOR SECURITY CHECK

NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

DEPARTURE DATE \_\_\_\_\_ RETURN DATE \_\_\_\_\_

PROBABLE ROUTE OF TRIP \_\_\_\_\_

TYPE PREMISES RESIDENCE ( ) BUSINESS ( ) OTHER ( ) \_\_\_\_\_

HAVE KEYS BEEN LEFT WITH ANYONE? YES ( ) NO ( )

IF YES, NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE NO. \_\_\_\_\_

WILL ANYONE BE WORKING ABOUT OR HAVE ACCESS TO PREMISES DURING YOUR ABSENCE? YES ( ) NO ( )

IF YES, NAMES \_\_\_\_\_

\_\_\_\_\_

IN CASE OF EMERGENCY DO YOU WISH TO BE NOTIFIED BY COLLECT CALL? YES ( ) NO ( )

C/O NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE NO. \_\_\_\_\_

I REQUEST A SECURITY CHECK BE MADE OF MY PREMISES AND AGREE TO NOTIFY YOU OF MY RETURN.

SIGNED \_\_\_\_\_ DATE OF REQUEST \_\_\_\_\_

### OFFICER'S SECURITY CHECK REPORT

DATE	TIME	STATE IF PREMISES WERE SECURE OR OTHER*	OFFICERS INITIALS

\*IF PREMISES WERE UNSECURE OR EVIDENCE OF FORCED ENTRY PRESENT STATE IF YOU ENTERED AND CHECKED PREMISES. IF YOU FOUND ANY EVIDENCE OF VANDALISM OR THEFT MAKE SEPARATE REPORT.