



CITY OF MUNFORD BOARD OF MAYOR AND  
ALDERMEN

MINUTES – DECEMBER 27<sup>th</sup>, 2011

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City of Munford Board of Mayor and Aldermen – Regular monthly meeting and Public Hearing–  
*Tuesday, December 27<sup>th</sup>, 2011*, 7:00 p.m., Municipal Building, 69 College Street, Munford, Tennessee.

Present: Mayor Dwayne Cole; Aldermen Jack Foraker, Sue Arthur, Terry Colin, Johnny Crigger, Mike Durham and Bob Forbess.

Absent: None.

Others present: See attached list.

I. CALL TO ORDER

Mayor Cole called the December 27<sup>th</sup>, 2011 meeting to order and Alderman Jack Foraker gave the invocation. We recited the Pledge of Allegiance to the flag.

The minutes from the November 28<sup>th</sup>, 2011 Regular Monthly Meeting were approved as distributed.

II. PUBLIC FORUM

Mayor Cole opened the meeting for public discussion. There was no one present to speak at the public forum.

The public forum was closed at 7:22 p.m.

III. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

A. Public Works – (Gas, Water, Sewer, Streets) – Arthur, Colin, Crigger

Mr. Mark Walker presented the report for the Public Works Department. (See attached report.) Mr. Walker indicated that the natural gas pipeline survey calls are scheduled to go out the second week in January. He advised the Board and Public of the importance to participate in the survey.

B. Public Safety – (Police & Fire) Foraker, Chairman; Colin, Forbess

Fire

Fire Chief, Alan Barkelew presented the monthly report. (See attached report.) Chief Barkelew gave a brief summary about the Fire Department's activities within the community including,

the City's Christmas parade, Fill the Sleigh with MHS, Pearl Harbor Day, Happy Feet Dancers and the Fire Station Building Dedication. Chief Barkelew also indicated that the Fire Department was able to move into the new fire station on 12/23/11. He further stated that they managed to come in under budget overall.

Police

No report was presented during the meeting, but was included in the Board member's meeting package. (See attached report.)

C. General Welfare – (Traffic, Parking, Signs, Sidewalks, Health, Sanitation, Annexation, Employee Salary & Benefits, ETC.) Durham, Foraker, Crigger

No report was presented.

D. Parks & Recreation – Arthur, Chairman; Forbess, Durham

No report was presented during the meeting, but was included in the Board member's meeting package. (See attached report.)

E. Library -

No report was presented.

F. Community Development -

No report was presented during the meeting, but was included in the Board member's meeting package. (See attached report.)

G. Mayor's report and comments –

- Mayor Cole reported that the new Fire Station Building Dedication was held on December 15<sup>th</sup>, 2011 with a terrific attendance level from citizens and other municipal officials. He expressed his appreciation to the National Champion MHS Marching Band for their performance and all of those who contributed to the coordination of this event.
- Mayor Cole gave reference to the three proposed mission statements. After discussion by the Board, a motion was presented by Alderman Foraker and seconded by Alderman Colin to adopt the mission statement submitted by Mayor Cole. Motion carried. (See Mission Statement.)
- Mayor Cole indicated that bids for the Log Cabin Grant were received on December 22<sup>nd</sup>, 2011. At this time, several bids were received but no bid has been awarded. A2H is reviewing the bids and must make a recommendation to the City and State before the bid can be awarded.
- Mayor Cole announced the opening of Munford Donuts to our business community. There will be a ribbon cutting with the Chamber of Commerce on December 28<sup>th</sup>.

- Mayor Cole announced the need of remodeling the old fire bays at City Hall to convert into a new court room. He indicated that preliminary plans have been rendered by Mr. Wayne Watkins, and would like to appoint a committee to review the remodeling plans. Mayor Cole would like to appoint Alderman Durham, Alderman Arthur, Alderman Colin, Neal Hunter and Stacy Craig (and an Administrative Dept. staff person) to the committee. He indicated that the estimated remodeling cost to be around \$235,000. After further discussion with the Board about the details of the remodeling and bid process, the Mayor requested the Board to approve the Committee's recommendations on the remodeling and proceed with the bid process by the January BOMA meeting. A motion was presented by Alderman Foraker and seconded by Alderman Colin to approve the Committee's recommendation on the remodeling and proceed with the bid process. Motioned carried. A meeting of this Committee is scheduled for December 29<sup>th</sup>, 2011 at 3:00 p.m. at City Hall.
- Mayor Cole referenced the thank you note received from the family of Mike Durham expressing their appreciation of the City's thoughtfulness for the food and flowers sent in the passing of Alderman Durham's mother.
- Mayor Cole indicated that the TML District 8 Municipal meeting will be held on Wednesday, January 11<sup>th</sup>, 2012 and encouraged as many Aldermen to attend as possible.

#### IV. NEW BUSINESS

- A. Public Works – (Gas, Water, Sewer, Streets) – Arthur, Colin, Crigger – No new business.
- B. Public Safety – (Police & Fire) – Foraker, Chairman; Colin, Forbess – No new business.
- C. General Welfare – (Traffic, Parking, Signs, Sidewalks, Health, Sanitation, Annexation, Employee Salary & Benefits, ETC.) Durham, Foraker, Crigger – No new business.
- D. Parks & Recreation – Arthur, Chairman; Forbess, Durham – No new business.
- E. Library – No new business.
- F. Financial Report and Checks over \$10,000 – Stacy Craig presented the monthly financial reports and referenced the General Ledger Balances. (See attached report.) There was discussion by the Board on the general ledger balances and, Alderman Colin requested that the budget account line numbers be added to the checks over \$10,000. There was a motion presented by Alderman Foraker and seconded by Alderman Arthur to approve the financial report and checks over \$10,000. Motion carried.

A motion by Alderman Foraker was made at 7:56 p.m. to adjourn.