Sponsorship/Donation Request Form

City of Munford
1397 Munford Avenue
Munford, TN 38058
Phone: 901/837-0171
www.munford.com

complete all applicable fields and deliver or mail to City Hall, attention of Barbara Dorn

Name of event: _____________________________________________________________________________________

Date(s) of event: ________________________________________ Amount requested: ___________________________

Has the event been sponsored by the City of Munford before?  Check one:   _____ Yes  _____ No

Is the event in Munford?  Check one:   _____ Yes  _____ No

What organization is benefiting from the event? __________________________________________________________

What is the physical address of the benefiting organization? _________________________________________________

What is the mailing address of the benefiting organization? _________________________________________________

City / Zip___________________________________________________

Name of person submitting request? __________________________________________________________________

Phone number? _____________________________ Email address? __________________________________________

Is the benefiting organization a City of Munford utilities customer?  Check one:   _____ Yes  _____ No

Can the name or logo of the City of Munford appear at the event?  Check one:   _____ Yes  _____ No

Describe the sponsorship opportunities and benefits to the City of Munford: ___________________________________

__________________________________________________________

__________________________________________________________

__________________________________________________________

What is the main source of funding for this Event?_________________________________________________________

What other funds are available to you for this Event? _______________________________________________________

____________________________________________________________________________________________________

How many people are expected to be at the event? ______________________________________

Will Media be at the event? Check one: _____ Yes  Which? ________________________________________________
Will City of Munford employees or family of employees be participating in the event? Check one:  _____ Yes  _____ No

*All donation or sponsorship requests must be submitted no later than February 28, 2019 to be considered for funding in the Fiscal Year 2019/2020*

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**Internal Use Only**

Approved Amount: __________________ By: _____________________________ Date: _____________________________

GL# Assigned: _____________________________

Mayor’s Signature: _____________________________ Date: _____________________________